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Call for Artists

**Historic Frenchtown Association’s Art Promenade**

**May 18 & 19, 2024**

During the 2024 Paint The Town Event, a Street Mural Event hosted by the City of Saint Charles, The HFA will unveil our Art Promenade fundraising event. Artists will be able to select from a 10x10 or 10x20 booth size for a fee to display and sell their work. Artists are encouraged to create during the event as well. Applications are due no later than midnight of May 1, 2024.

ARTIST APPLICATION

Artist Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Media (FB & IG): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide the following:

* Description of Body of Work
* A minimum of 3, maximum of 5 images that best showcase your work.
* Artist Statement
* Other Pertinent Information

On-site Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ On-site Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Artist Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Historic Frenchtown Association reserves the right to accept or deny any application. I have read and understand the condition is as set forth in the General Terms and Conditions, further my signature acknowledges my agreement to abide by those rules.

Timeline is as follows:

May 1, 2024 – Deadline for Submissions

Now – May 2, 2024 – Rolling Review and Selection

May 8, 2024 – Deadline for Payment

May 18th & 19th – Historic Frenchtown Association Art Promenade

General Terms and Conditions:

Event Dates/Times

• Saturday, May 18th 11:00 A.M. – 9:00 P.M.

• Sunday, May 19th 12:00 P.M. – 5:00 P.M.

Booth Information

• 10’x10’ and 10’x20’ booth spaces are available.

• Artist must provide all needed supplies (including tents, tables, chairs, extension cords, ice, etc.).

• All vendors must remain for the entire event on both days.

• All tents must be weighted down. You will not be able to stake tents into the ground.

• Artists are responsible for securing and protecting their booth, equipment, and merchandise.

Fees

• 10’x10’ booth = $150.00 for both days

• 10’x20’ booth = $250.00 for both days

• Full payment is due at the time of registration. Payments can be made via check to Historic Frenchtown Association sent to Rachel Sarino 122 Fulton St., Cottleville, MO 63376 or by credit card (with a small processing fee) by emailing Treasurer, Rachel, Sarino at treasurer@historicfrenchtown.org

Set-up/Clean-up

• Set-up will begin at 8:00 A.M. on Saturday, May 18th. All booths must be set-up by 11:00 A.M.

• Please keep all packing materials out of sight and stay in your designated area.

• All vendor spaces must be disassembled by 7:00 P.M on Sunday, May 19th. Please leave your booth space and surrounding area free of trash and debris.

Insurance

• Artists retain sole responsibility for their merchandise throughout the Art Promenade event. Vendors shall release, indemnify, defend and hold harmless The Historic Frenchtown Association, its elected and appointed officials, successors, assigns, legal representatives, officers, employees, and agents (collectively, “indemnities”) for, from and against any and all claims, liabilities, cost damages, losses, causes of action, suits, demands, judgments and expenses (including, without limitation, court costs, attorneys’ fees and costs of investigation or otherwise (collectively “liabilities”) of any nature, kind or description of any person or entity directly or indirectly arising out of, resulting from or Page 2 related to (in whole or in part) merchandise loss or property damage of any kind whatsoever resulting from or connected to the operation of Artist’s area.

• Liability Insurance: We ask that you submit proof, along with application, that you hold liability insurance along with a letter of endorsement naming the Historic Frenchtown Association as additionally insured.

Please return completed application, insurance and payment to:

Historic Frenchtown Association

C/O Rachel Sarino, Treasurer

122 Fulton St.

Cottleville, MO 63376

OR

treasurer@historicfrenchtown.org